Diploma Equivalence Process

**Article 1. Application**

1.1 Every European country/organisation can apply this process.
1.2 Institutional Membership is a prerequisite for application. National society (or organisation) should accept cooperating with EUROSPINE as an institutional body. ([Art. 6.7 EUROSPINE Internal Rules ratified Oct 2nd, 2014 General Assembly; Cite des Conges Lyon, Lyon France).]
1.3 Society/Organisation should prepare a portfolio. The portfolio will be prepared in English and include:

   - 1.3.1 Curriculum Aim
   - 1.3.2 Target Participant
   - 1.3.3 Content/Learning Outcomes
   - 1.3.4 Teaching/Learning Methods
   - 1.3.5 Quality Assurance
   - 1.3.6 Faculty Selection/Development

**Article 2. Assessment**

2.1 A member of EduCom who is assigned by the Chair, will review and assess the application.
2.2 Reviewer can ask for a revision of portfolio
2.3 Reviewer will circulate his/her decision within EduCom members for approval after the evaluation
2.4 ExCom will be informed about the approval of Diploma Course
2.5 ExCom will have a VETO right before final agreement with Society/Organisation is signed
2.6 After approval of diploma course, an agreement will be signed between EUROSPINE and the Society/Organisation

**Article 3. Course organisation**

3.1 Society/Organisation as well as the EUROSPINE should provide the needed information upon request.
3.2 Seekers of Diploma Equivalence should pay €100 to process the application for the diploma.
3.3 Society/Organisation should share openly feedback evaluations with EUROSPINE.

**Article 4. Miscellaneous**

4.1 ExCom and Society/Organisation will be regularly updated on progress and developments made based on the approval of the Diploma Equivalence