**Task Force Research**

**Grant Application Form**

Please read the Grant Application Guidelines prior to completing your application. We recommend you also check for up-to-date information regarding deadlines, the amount and type of grants that will be supported for the relevant grant call.

**General Notes for Applicants:**

The most important criterion for an award is that the research should advance knowledge about the spine (its characteristics, injuries, disorders, and diseases). Any clinical or non-clinical application for research will be considered if it is related to the spine, with the following caveats:

* In clinical studies, **case series** will not be accepted.
* In non-clinical studies, **product development** will not be accepted.

1. The applicant or at least one member of the research team must be a member of EUROSPINE, the Spine Society of Europe.
2. The application must be submitted in English.
3. The grant will not be given without evidence that relevant ethical approval regarding the protection of human or animal subjects has been given. As part of the contract, research investigators will be required to certify that the study will be conducted in accordance with the Helsinki Convention (1975 Tokyo Amendment).

**Submission:**

Grant applications are submitted via the online [grant application form](https://www.eurospine.org/research/grant-application). Submit your application as **ONE single** document. Attachments may be scanned and attached as a **single** pdf file in time for the deadline as follows:

**Checklist:**

Grant Application Form

Cover letter (statement that all involved authors agree with the submitted application, to be individually signed by all authors)

CV of the principal investigator and main investigators

Conflict of Interest form (CoI), (individually filled in and signed by each author)

1. **General Application Details**
   1. **Principal Investigator and Main Investigators**

CV of the principal investigator and main investigators must be attached (not to exceed 2 A4 pages for each person). List the titles, affiliations, and roles of each investigator in this section. Highlight which investigators are EUROSPINE members. For more investigators, add the relevant persons and their details below.

|  |  |
| --- | --- |
| Surname:  First name(s):  Title:  Current job title:  Role in proposed research:  EUROSPINE member:  YES  NO | Surname:  First name(s):  Title:  Current job title:  Role in proposed research:  EUROSPINE member:  YES  NO |
| Surname:  First name(s):  Title:  Current job title:  Role in proposed research:  EUROSPINE member:  YES  NO | Surname:  First name(s):  Title:  Current job title:  Role in proposed research:  EUROSPINE member:  YES  NO |
| Surname:  First name(s):  Title:  Current job title:  Role in proposed research:  EUROSPINE member:  YES  NO | Surname:  First name(s):  Title:  Current job title:  Role in proposed research:  EUROSPINE member:  YES  NO |

* 1. **Contact information (main contact person)**

Surname:   
First name(s):   
Principal involved hospital/institute, full postal address:

Email:   
Phone:

* 1. **Institution/Authority responsible for administration of grant (if approved). Please include the name of the relevant Administrative Officer.**

First name/s:

Surname/s:

Title:

Email:

1. **Details of the research project**Please provide the following information about your proposed research study starting below with. Do NOT exceed the page or word limits. Identify each page using only the title of the proposed research project at the foot of the page, with page numbers in the bottom right corner.

*Description of study design must include (where relevant to your study design) reference to randomized controlled trial, cohort, case-control study, epidemiological analysis. Reference must also be made to how many subjects and controls will be recruited (and whether their permission has been obtained); what is the primary end point, how the size of the study was determined; the statistical power; inclusion and exclusion criteria for subjects and controls.*

* 1. **Title of research project** (max 50 characters)
  2. **Abstract of research** (max 300 words)
  3. **Ethical or Internal Review Board**

Indicate if the proposal is **Accepted**, **Pending**, or **Not Sought** (attach letter or explanation).

* 1. **Description of research environment and resources** (max 250 words)
  2. **Background of the study** (max 300 words)
  3. **Hypothesis and model** (max 150 words)
  4. **Study design, including power analysis and limitations** (max 2000 words)
  5. **Prior relevant studies in the field by investigator/s, if any** (max 500 words)
  6. **Project timeline** (max 150 words)
  7. **Budget and justification**Full details of the proposed expenditures must be included.
     + Staff salaries:
     + Travel and subsistence:
     + Equipment:
     + Consumables:
     + Indirect costs\*:

**Grand Total:**

*\*are not allowed by EUROSPINE, will not be covered, indication is optional*

**2.11. Provide other sources of funding in the table below (include amounts and specify if obtained or applied for)**

|  |  |  |
| --- | --- | --- |
| **Source** (name of funding organisation) | **Amount** | **Obtained/Applied** (fill in below as appropriate) |
|  |  |  |
|  |  |  |
|  |  |  |

* 1. **References**

1. **Supporting documentation (appendices)**Please attach additional documentation as outlined in the Grant Application Guidelines (i.e. cover letter, Conflict of Interest forms (CoI) and each group members’ CV)

*Sign and date the application form below. Please spell out the full name of the person who is submitting the application. The use of an electronic signature is accepted.*

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Date:** | **Submitted by** (spell out full name): | **Signature** |
|  |  |  |