

Diploma Equivalence Process

Article 1. Application

- 1.1 Every European country/organisation can apply this process.
- 1.2 Institutional Membership is a prerequisite for application. National society (or organisation) should accept cooperating with EUROSPINE as an institutional body. (**Art. 6.7** EUROSPINE Internal Rules ratified Oct 2nd, 2014 General Assembly; Cite des Conges Lyon, Lyon France).
- 1.3 Society/Organisation should prepare a portfolio. The portfolio will be prepared in English and include: In reference to their specific curriculum.
 - 1.3.1 Curriculum Aim
 - 1.3.2 Target Participant
 - 1.3.3 Content/Learning Outcomes
 - 1.3.4 Teaching/Learning Methods
 - 1.3.5 Quality Assurance
 - 1.3.6 Faculty Selection/Development

Article 2. Assessment

- 2.1 A member of EduCom who is assigned by the Chair, will review and assess the application
- 2.2 Reviewer can ask for a revision of portfolio
- 2.3 Reviewer will circulate his/her decision within EduCom members for approval after the evaluation
- 2.4 ExCom will be informed about the approval of Diploma Course
- 2.5 ExCom will have a VETO right before final agreement with Society/Organisation is signed
- 2.6 After approval of diploma course, an agreement will be signed between EUROSPINE and the Society/Organisation

Article 3. Course organisation

- 3.1 Society/Organisation as well as the EUROSPINE should provide the needed information upon request.
- 3.2 Seekers of Diploma Equivalence should pay €100 to process the application for the diploma.
- 3.3 Society/Organisation should share openly feedback evaluations with EUROSPINE.

Article 4. Miscellaneous

- 4.1 ExCom and Society/Organisation will be regularly updated on progress and developments made based on the approval of the Diploma Equivalence